



12

# DEPLOYMENT PROJECT

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## DEVELOPMENT OF BASELINE STANDARDS

**INCEPTION DATE: 1/27/09**

**SPAC UPDATE: 05/04/09**

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**THIS PROJECT SUPPORTS THE FOLLOWING DISTRICT FOCUS AREAS OUTLINED IN THE GCS STRATEGIC PLAN 2012:**

- I. Improving Academic Achievement
- II. Supportive Family & Community Involvement
- III. Strategic Human Resource Management
- IV. Respectful & Responsive Service
- V. Safe Schools & Character Development
- VI. Optimal Operations
- VII. Transformational Technology
- VIII. Clear Baseline & Equitable Standards

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**THIS PROJECT SUPPORTS THE FOLLOWING GCS STRATEGIC PLAN 2012 MEASURABLE OBJECTIVES:**

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Goals are aligned with those located in the  
*GCS Strategic Plan 2012: Achieving Education Excellence.*

Goal #	Goal description
VIII.A	All schools will be equipped with the GCS baseline standard of instructional materials and supplies; targeted schools will be equipped with the GCS equity standard for the same.

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**THIS PROJECT SUPPORTS THE FOLLOWING GCS STRATEGIC PLAN 2012 STRATEGIES:  
(PLEASE NOTE WHEN A STRATEGY IS SHARED WITH ANOTHER DEPLOYMENT PROJECT)**

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Strategies are aligned with those located in the  
*GCS Strategic Plan 2012: Achieving Education Excellence.*

Goal #	Strategy #	Strategy description	Shared with another project (Y/N)
VIII.A	1	GCS will develop baseline standards for all schools and equity standards for targeted schools in areas of instructional supplies and materials, technology, media materials, and supplies, human resources, staffing, facilities and co-curricular activities.	Y – (VI.7) PID# 36 Baseline Standards for Facilities

## Project Overview

Including its context and value to be gained through the project(s).

Project Introduction and Context		
<p>GCS will develop baseline and equity standards for schools in the district. This strategy was developed to ensure that all schools met a minimum standard for material and equipment that are critical to the instructional process. The strategy is also supported by comments and observations of community members and staff that inequities are apparent when visiting schools within the district.</p>		
Desired Results		
<p>The district will have established baseline and equity standards for schools. The district will have identified gaps that currently exist when measured against the standards. Gaps will be eliminated as we begin the process of bringing all schools up to the acceptable standard.</p>		
Project Oversight		
Role	Description	Person Responsible
Sponsor	Ultimate authority. Responsible for the project, its desired results and specific outcomes.	Eric Becoats
Project Manager (Champion)	<p>Assists in developing the Deployment Project and project plans, performs project reviews and disposes of issues and change requests.</p> <p>Develops and maintains the Deployment Project and plans, performs reviews, tracks issues and change requests, manages budget and is responsible for technical quality of solution.</p>	Terrence Young
Project Deployment Team (PDT)		
<p>Steve Foster, Steve Friddle, Jean Howard, Ken Woody, Lee Ann Segalla, Barbara Zwadyk, Jocelyn Becoats, Francine Mallory, Bill Stewart, Marilyn Foley, Bea Jones</p>		
Advisory Team		
<p>Superintendent's Teacher Advisory Council, Superintendent's Principal Advisory Council, Cabinet and other large school districts (Council of Great City Schools).</p>		
Clients		
<p>Students and School Staff</p>		

## Major Project Scope and Deliverables

**Deliverable:** A specific product or event to result from a project. Examples include such things as a training session, a document, a software product, a process definition, etc.

[Strategic Plan (SP) Strategy Number – see attached]

Deliverables	Person Responsible	Start Date	Completion Date
Develop a resource document of other school districts' baseline and equity standards.	Terrence Young	04/01/09	06/01/09
Develop subgroups to work on standards in their field of expertise.	Eric Becoats	04/01/09	07/15/09
Review standards that have been proposed for each baseline area.	Project team subgroup leaders	06/16/09	09/01/09
Conduct audit of baseline standards by school.	Project team subgroup leaders	09/01/09	12/01/09
Communicate process used to develop baseline standards with schools and Board of Education to include online efforts.	Eric Becoats, Terrence Young	09/01/09	03/01/10

## Project Impacts

Identify other projects that relate to, that affect, or may be affected by, this project being planned. Identify major organization groups, processes, policies, etc. that could affect, or be affected by, this project. Document each related project's (and/or other entity's) relationship to your project, the interdependencies among projects (and/or other entities), and a degree of impact of "High", "Medium" or "Low." In addition, indicate when the impact will be resolved.

Project Impact	Description of Impact	Degree of Impact	Impact Resolution Date
Weighted Student Formula Dollars (WSF)	The distribution of 2010-2011 WSF dollars may be reallocated based upon the recommendations/findings of this project team	Medium	12/01/09
Mission Possible Mathematica Talent Transfer	The material and supplies allocated to these programs	Medium	02/01/10
Reduction in State/Local Funding	The reduction in school funding at the local and state level may impact the district's ability to eliminate the gap beginning in November 2010	High	07/01/10

Project Impact	Description of Impact	Degree of Impact	Impact Resolution Date
Notes:	This project will have an impact on the time it is required for schools to conduct a thorough audit of the items listed on the baseline standards list.		

### ***Project Budget Summary***

The budget and costs reflected in the Deployment Project should account for all contracted services, materials and supplies, etc., required to achieve the stated scope and objectives. It does not imply automatic approval and budgeting. Approval, commitment and funding must be obtained from the SPAC. Indicate whether each item is budgeted or unbudgeted.

Budget Categories	Person Responsible	Budgeted Amount	Budgeted (Y/N/Pending)	Budget Code
Contracted Services	N/A			
Materials and Supplies	N/A			
Equipment	N/A			
Travel	Project Team Members	\$1,000.00	Pending	
Training	N/A			
Other	Auditors	\$1,000.00	Pending	
<b>TOTAL:</b>		<b>\$2,000.00</b>		

### ***New Positions Required***

Staffing Summary Resource Type	# of FTES	Duration	Hours	Budgeted (Y/N/Pending)
N/A				

### ***Project Assumptions***

Document any assumptions that could significantly affect the project (e.g. facilities usage, budget approval, etc.).

Project Assumptions	Description
Budget approval	This project may require the use of some contracted service workers to assist in the audit of baseline standards at each school.

## ***Project Approval***

<input checked="" type="checkbox"/>	<b>Approved</b>	
<input type="checkbox"/>	<b>Approved as Noted</b>	
<input type="checkbox"/>	<b>Rejected (See Note)</b>	
Additional Comments:		
<b>Last Revised:</b>		

## ***Project Status Reports***

**Complete attached Project Status Report for updates to SPAC.**